**Rashi Jain** DOB: 13/08/1992 | E-mail: jrashi13@yahoo.com| Phone: +919958680055

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**CAREER OBJECTIVE**

To make a career in Business Domain built upon an unwavering attitude to learn. Seeking an environment where my knowledge and experience can be shared and enriched and have zeal to do Research in the field of Finance.

**WORK EXPERIENCE**

* **S.S.R.A Consulting Private Limited(24 weeks, 02nd July- 31st December 2013)**

Designation- Associate (Finance)

**Job Responsibilities**-

* Draft IM’s (Information Memorandum) after studying the project reports.
* Create CMA’s (Credit Monetary Arrangement).
* Tele-Marketing and Visited expos for marketing purposes.

**Achievements-**

* Chosen to compile the company newsletter.
* Worked as the Company Representative to target and connect with the right customers and for networking opportunities.

**EDUCATIONAL QUALIFICATIONS**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Course (Stream)/Examination** | **Institution/University** | **Year of Passing** | **Performance** | **Rank** |
| M.B.A | IBS Hyderabad  (ICFAI University) | Pursuing | 8.55 CGPA  (till SIP) |  |
| B.COM (Hons.) | Shaheed Bhagat Singh College  (University of Delhi) | 2013 | 62.76%  (1067/1700) | First Division |
| AISSCE  (Commerce) | Delhi Public School, Mathura Road,  New Delhi | 2010 | 85.8 %  (429/500) | Distinction |
| AISSE | Delhi Public School, Mathura Road,  New Delhi | 2008 | 86.17%  (517/600) | Distinction |

**INTERNSHIP**

* **AXIS BANK LTD.**

(12 weeks, 23rd February- 11th May 2015)

Worked on the project-‘Analysis of Financial Statements of SMEs and Assessing their Credit Requirements’ in SME Department.

* **CHANDRAPRABHU BUILDWELL (P) LTD.**

(12 weeks, 01st July- 30th September 2012)

Overall responsibility of maintaining the office expense account and helping in the day-to-day activities of the office.

**TECHNICAL SKILLS**

Platforms- Windows

Applications- MS Office

**AWARDS/ACHIEVEMENTS**

* Secured **1st Position** in “ARC” at Trishna 2015- the Annual Management and Cultural Fest of IBS Hyderabad
* Part of the **Sponsorship** Team for Club Kaizen, the official operations club of IBS Hyderabad and raised Rs.1,75,000 in cash and Rs. 45,00,000 in kind. (Raised Rs. 15,00,000 in kind.)
* Secured **1st position** in “Carnival Financiera”, an event organised by Money Matters Club, the official finance club of IBS Hyderabad.
* Turned my passion of baking and chocolate making into a **small side business-** **“ChocAmour“**with only word to mouth publicity.
* Cleared the **dance junior levels – 1, 2, 3** and the **senior levels – 1, 2, 3** at an institute level.
* **Appeared on Doordarshan channel**, for a dance programme based on diversity of India, representing major states and their dance forms- 2012
* Performed dance on stage at The Tune and Taal Annual Show- 2008, 2009, 2011
* Performed dance on stage during Durga Puja Festival in 2008

**CO-CURRICULAR ACTIVITIES**

* **PR Head of club Kaizen**, the official operations club of IBS Hyderabad.
* Volunteer, Moments 2012, the Annual Fest of Shaheed Bhagat Singh College (University of Delhi)
* Attended Student Industry Conclave, a 2day conference on Introducing Students to the Business World in 2011
* Class Representative (February 2009- January 2010)
* Part of the “Young Reporter” venture in 2008 and helped to compile and complete the annual magazine.

**SOCIAL ACTIVITIES**

* Member of **A.D.A.R (Anti-Drugs Anti Ragging) campaign** (2011)
* Volunteer at the **event “Let Girls Be Born”** (2009)
* Member of **Environment Council** (2009-2010)

**INTERESTS & HOBBIES**

* Singing, was a member of school choir
* Painting, know different forms like glass painting etc. and have learnt the **mehendi** art form.
* Enjoy adventure sports like rock climbing, paragliding, river crossing and river rafting.

**Rashi Jain**